

**Village of Dixmoor
Executive Board Meeting
July 23, 2015**

CALL TO ORDER

Mayor Dorothy D. Armstrong called meeting to order at 7:13 pm.

INVOCATION – PRAYER

Bishop Major Johnson led the assembly with prayer.

PLEDGE OF ALLEGIANCE

Mayor Dorothy D. Armstrong led the assembly with the Pledge of Allegiance.

Roll Call

Roll call showed the following Trustees present: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-here, Trustee Judnita Smith-yes, Trustee Michael Smith-present, Trustee Fitzgerald Roberts-here and Trustee Raymond Lavigne -here.

ADOPTION OF MINUTES

Mayor Dorothy D. Armstrong entertained a motion for approval of the July 09, 2015 minutes.

Trustee Michael Smith entertained a motion to table the July 09, 2015 minutes due to a statement in executive session not in the minutes.

Motion by: Trustee Michael Smith
Seconded by: Trustee Fitzgerald Roberts

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-abstain, Trustee Judnita Smith-absent, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

UNFINISHED BUSINESS

NONE.

NEW BUSINESS

NONE.

Department and Committee Reports by Committee Chairs and Non-Voting Department Heads:

Trustee Michael Smith spoke about having the approval for the Public Hearing on 08/13/2015 @ 5:00pm. Also wants time and date published so residents will know when to attend.

Mayor Dorothy D. Armstrong presented budget of deficit \$313,000.00 and committee cut budget to \$126,000.00 and looking for having some changes salary reflect the law passed \$10,560.00

Resolution LR-17 not valid in order for elected officials to change has to 180 days before election and it must by Ordinance not Resolutions liquor commissioner salary reflect \$100.00 a month.

Trustee Judnita Smith it was vote to bring it to the floor so other board members could look at it.

Trustee Michael Smith stated what I was explain was the changes in the budget and asking for approval to have it publish it in the newspaper for a public hearing on August 13, 2015.

Mayor Dorothy D. Armstrong stated the board needs to review the budget.

Mayor Dorothy D. Armstrong stated some of the board members do not even know what is going on.

Trustee Michael Smith stated you talked about the Comptroller and the board members have to know what's go in on.

Trustee Judnita Smith stated other board members have to know what's go on and what I am saying other members have to understand the budget that was presented in the Committee.

Mayor Dorothy D. Armstrong stated this is a whole board and Trustees have a right to express yourself about the budget and at the end of the day it reflect on the board and I as the Mayor have to sign off on this.

Legislative Counsel Attorney Vasselli stated that it would not be in the best for the village to table the budget and the motion was to pass the publication to hold the public hearing to pass an ordinance. I would recommend that this board pass the budget. I will strongly getting the public hearing that you can change your budget and make sure it's on file and even just a motion to hold a public hearing.

Trustee Raymond Lavigne withdrew his motion to table the publication of the budget.

Mayor Dorothy D. Armstrong entertained a motion to allow the publication and to hold a public hearing

Trustee Judnita Smith wanted clarification if the Committee approve the budget, does that mean that they agree with the current budget.

Attorney James Vasselli answered no you can change a budget at any time.

Mayor Dorothy D. Armstrong entertained a motion to publish the budget that came out of the Finance Committee.

Trustee Raymond Lavigne withdrew his motion to table the 2016 budget that was present by the Finance Committee.

Mayor Dorothy D. Armstrong entertained a motion to have the fiscal year budget published and to have a public hearing.

Motion by: Trustee Raymond Lavigne
Seconded by: Trustee Fitzgerald Roberts

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes for the record the one that came out of Committee, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Mayor Dorothy D. Armstrong entertained a motion to pay the bill list that was submitted to the finance committee on July 16, 2015. \$18,000.00

Motion by: Trustee Michael Smith
Seconded by: Trustee Fitzgerald Roberts

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-abstain, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

RECOMMEDATION/STATUS OF 2008 AUDIT

Trustee Michael Smith stated the auditor sent a letter and she is reviewing the document

RECOMMENDATION/APPROVAL OF PURCHASING 4 POLICE CARS

Trustee Michael Smith stated it was discuss the both Attorney look at the agreement of purchasing 4 police cars.

Trustee Michael Smith made a motion for the attorney to work together on ways to purchase the four cars

Motion by: Trustee Michael Smith
Seconded by: Trustee Judnita Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes for the record the one that came out of Committee, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

RECOMMENDATION/APPROVAL OF PURCHASING CAPERS RECORD MANAGEMENT SYSTEM (POLICE)

Trustee Michael Smith stated once the account has been audit, it is recommend that we purchase the Caper Record Management System (Police) to help with the police with the police reports.

Mayor Dorothy D. Armstrong entertained a motion for approval of purchasing Capers Record Management System (Police) out of police forfeiture account after it's been audit.

Motion by: Trustee Michael Smith
Seconded by: Trustee Fitzgerald Roberts

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Recommendation/Approval of Fee Increase -Water Fee increase by 4%. Waste increase by 4%, Water shut-off increase to \$100.00, Water Tampering Fee increase to \$500.00 first offense, second offense \$1000.00 and 3rd offense \$1500.00 plus fine/conviction (fines must be paid in full)

Trustee Michael Smith stated that we have to omit the second and third offense due to the village not being home rule we can't go over \$750.00.

Trustee Michael Smith stated the he is asking for approval of the recommendation of the water fee increase 4% and the water shut-off increase to \$100.00.

Mayor Dorothy D. Armstrong stated to the board you did receive her recommendation for the 10% water increase you have to numbers and I did send the recommendation out, so you have to take all that in consider.

Trustee Michael Smith stated the 10% have to come through the Committee and the budget that was sent by the Mayor and Treasurer is very extreme. Trustee Michael Smith stated that why we put cuts in place and the budget that was sent by the committee we done cuts so the employees will get paid.

Trustee Raymond Lavigne asked once we vote on this 4% can it be changed.

Trustee Michael Smith stated that it has to be an Ordinance before we expend money.

Trustee Michael Smith stated the 4% increase will be defer back to the Committee.

Recommendation/Approval of Implementation Requisition/Purchase Order Forms & Inventory

Trustee Michael Smith stated in Committee will discuss implementation requisition/purchase order.

Trustee Judnita Smith stated that it is not on requisition form because I have went to pick up supplies with Trustee Roberts.

Mayor Dorothy D. Armstrong entertained a motion to have all items on a requisition form.

Motion by: Trustee Michael Smith
Seconded by: Trustee Judnita Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Recommendation/Approval of payroll being submitted to finance committee as part of bill list

Trustee Michael Smith wants to make sure there funds available before payroll is submitted.

Mayor Dorothy D. Armstrong states she was waiting on Committee last night to look over payroll and no one showed. Mayor Dorothy D. Armstrong submitted so employees would get paid on time.

Trustee Judnita Smith states she was unaware of the meeting to approve payroll.

Mayor Dorothy D. Armstrong states it was discuss and moving forward.

Mayor Dorothy D. Armstrong entertained a motion for approval of payroll being submitted to Finance Committee as part of the bill list.

Motion by: Trustee Michael Smith
Seconded by: Trustee Judnita Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-no, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Mayor Dorothy D. Armstrong just wants Committee to know she will not hold payroll with or without board approval.

Recommendation/Approval of using Suburban Purchasing Cooperative Joint Purchase Program for Office/Janitorial Supplies

Trustee Michael Smith wants board approval to use the Suburban Purchasing Cooperative Joint Purchase Program.

Mayor Dorothy D. Armstrong entertained a motion to use Suburban Purchasing Cooperative Joint Purchase Program for janitorial supplies.

Motion by: Trustee Michael Smith
Seconded by: Trustee Raymond Lavigne

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Recommendation/Approval of all checks be signed by Chairman of Finance Committee and Treasurer at the Executive Board Meeting on the 2nd and 4th Thursday

Trustee Michael Smith stated at the Finance Committee

Trustee Judnita Smith stated that checks used to be signed right out the board meeting.

Mayor Dorothy D. Armstrong wants to know why the chairman needs to sign checks.

Mayor Dorothy D. Armstrong stated first priority is to pay the employees and then the bills.

Trustee Michael Smith stated other municipality sign checks that way.

Trustee Yvonne Davis stated she would like to go into Executive session to discuss issue.

Attorney Vesselli states there is no need to go into Executive session.

Trustee Yvonne Davis stated again she would like to go into Executive session to discuss issue and did not want to get sued.

Mayor Dorothy D. Armstrong entertains a motion to go into Executive session.

Trustee Michael Smith states Finance meeting Thur. August 6, 2015 @ 5:00pm and he welcomes residents, audiences, public and board members.

**Finance and Appropriations Committee/Approval of Bills
Public Works and Water Committee;
Supt. Hurbert Darden absent.**

Trustee Fitzgerald Roberts Public Works Chairman talked about:

- New light 146th Oakley**
- Tree trimming**
- Tree Cutting**
- Assist Calumet City Plumbing (water main break on Western)**
- Clean-Up debris (143rd and Marshfield)**
- Repair and inch hole**

Trustee Michael Smith thank the Public Works department for putting up the street light on 146th Street

Trustee Yvonne Davis stated on about 145th Leavitt the kids are attacking cars and residents with water balloons.

Police and Fire Committee;

Chief Ernest Mobley spoke about the badges and the tow money for the police department.

Trustee Judnita Smith wants approval for police department to a have separate bank account.

Mayor Dorothy D. Armstrong entertained a motion for a separate bank account for the police department.

Motion by: Trustee Judnita Smith
Seconded by: Trustee Michael Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Trustee Judnita Smith wants approval for police department to a have half the money from tows to be used strictly for department use.

Mayor Dorothy D. Armstrong entertained a motion for the police department to have half the money for tows to be strictly used for the department use.

Motion by: Trustee Judnita Smith
Seconded by: Trustee Michael Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Trustee Judnita Smith wants approval for new police badges.

Mayor Dorothy D. Armstrong entertained a motion for approval of new police badges.

Motion by: Trustee Judnita Smith
Seconded by: Trustee Michael Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Trustee Judnita Smith wants approval for police garage door.

Mayor Dorothy D. Armstrong entertained a motion for approval of police garage door with remotes.

Motion by: Trustee Fitzgerald Roberts
Seconded by: Trustee Michael Smith

Discussion: Trustee Yvonne Davis wants to know , how much will it cost?

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Legislation Committee;

Trustee Michael Smith stated he needs to set-up meetings with the Legislation Committee to make sure the laws are up to code and building department needs a part-time worker.

Youth Committee;

No Report.

Trustee Fitzgerald Roberts stated he want to take the Youth to the water department at this time no further information. (Chaperone are needed.)

Senior Committee;

No Report.

Economic Development, Planning and Zoning Committee;

Mr. John Thompson spoke about fein lock and pin numbers. Also needs \$2500.00 additional to purchase pins for land.

Mr. John Thompson also spoke about the village was approved for \$217,000 for CDBG and the bid opening will be on August 03, 2015.

Mr. John Thompson stated that the village engineer will be doing a survey to see how much of the village property Smith Mobile Home Park is using.

Mayor Dorothy D. Armstrong entertained a motion for approval of additional \$2500.00 for purchase of land for the village.

Motion by: Trustee Michael Smith
Seconded by: Trustee Judnita Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Insurance, Risk Management and Personnel Committee;
No. Report.

Mayor Dorothy D. Armstrong said its renewal of the insurance and a meeting will be set at a later date.

Clerk's Report;

Clerk Darden stated to the board that she want to temporary appoint a deputy clerk and want the board approval so she can start training the person.

Mayor Dorothy D. Armstrong entertained a motion for a temporary appoint of a deputy clerk.

Motion by: Trustee Michael Smith
Seconded by: Trustee Raymond Lavigne

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Mayor's Report & Proposed Appointments;
No Report.

Attorney's Report;

Corporation Counsel Hubert Thompson absent.

No Report.

Ordinances & Resolutions;

None.

Public Comment;

Charlene McFadden a resident spoke about:

- Mayor's secret meeting
- Raising water fees
- Trees needs to be cut

- Kids playing behind her garage
- Village needs to pave streets

Mr. Roberts Fitzgerald a resident spoke about
-leak around the fire hydrant on 143rd Street
-need street signs for the community

Trustee Michael Smith stated the Mayor needs to sign
-Agreement with the Sheriff department and other documents

Executive Session;

Mayor Dorothy D. Armstrong entertained a motion to go into executive session to discuss planning personnel, police personnel and authorization of changing signature on bank accounts.

Motion by: Trustee Raymond Lavigne
Seconded by: Trustee Judnita Smith

Roll Call: Trustee Yolanda Williams-Corner-absent, Trustee Yvonne Davis-yes, Trustee Judnita Smith-yes, Trustee Michael Smith-yes, Trustee Fitzgerald Roberts-yes and Trustee Raymond Lavigne-yes

Motion carried.

Executive Session 8:53 pm

Mayor Dorothy D. Armstrong entertained a motion to go back into open session.

Motion by Trustee Fitzgerald Roberts
Second by Trustee Judnita Smith

By Consent

Open Session at 10:05 pm

Action on Executive Session Items, If Required

Mayor Dorothy D. Armstrong stated that in executive session the board spoke about police personnel.

Mayor Dorothy D. Armstrong entertained a motion for the Village Attorneys to do a legal opinion on procedure for terminating employees.

Motion by Trustee Raymond Lavigne
Second by Trustee Judnita Smith